

London Health Data Strategy Independent Information Access Group - Minutes

Monday 20th May 2024 @ 15:00 to 16:30

Venue: TEAMS only

Attendees:

Name	Role	Organisation	IIAG Role
Victoria Mustafa	Digital Midwife	South West London ICB	ICB Clinical Member and Joint Chair
Ian Colvin	GP, Islington GP Federation and NCL ICB Board Member of General Practice Provider Alliance	North Central London ICB	ICB Clinical Member
Graham Head	South East London Healthwatch and Data Usage Committee	South East London ICB	ICB Citizen Member
Caroline Law	Head of Information Governance and Data Protection Officer, Central London Community Healthcare NHS Trust	North West London ICB	ICB Clinical Member
Mark Agathangelou	Lived Experience Partner	North Central London ICB	ICB Citizen Member
Deborah Millington	OneLondon Health Data Strategy Citizen Representative	North East London ICB	ICB Citizen Member
Susan Ashbourne		South West London ICB	ICB Citizen Member
James Friend	Director of Digital Strategy	NHS England - London Region	Secretary

Item 1: Apologies Given

Name	Role	Organisation	Programme Role
To be Nominated / Recruited		North East London ICB	ICB Clinical Member
		North East London ICB	Expert Members
Fiona Nicholls	Chair of South East London Data Usage Committee	South East London ICB	ICB Clinical Member
Sonia Richardson		North West London ICB	ICB Citizen Member

Bill Jenks, Digital Manager and North East London Strategic Information Governance Network Chair on behalf of North East London ICB was not present at this meeting.

Item 2: Welcome to new citizen rep Sonia (NWL)

Unfortunately, Sonia Richardson was unable to attend for connectivity issues.

Item 3: Commissioning of the IIAG for 2024/25

James Friend summarised that last week the OneLondon Health Data Board had provisionally agreed the overall programme budget for 2024/25 including the continuation of the IIAG and Citizen Engagement activities. This was subject to two points (a) the confirmation of the national programme funding for the year (which has subsequently been received) and (b) the confirmation of regional office funding of the capital charges. North East London Integrated Care Board (NELICB) works with University College Hospitals London NHS Foundation Trust for the financial management of the programme overall and it is expected that ICBs will receive Memorandums of Understanding for the IIAG roles from them in due course.

Item 4: Progress update on ICB and Expert Member Recruitment

Deborah Millington was welcomed to the meeting as the NELICB Citizen Member. It was noted that Deborah is well versed in the workings of the IIAG having been part of the original group that reviewed the initial Terms of Reference.

Item 5: CHILL Study outcome – full confirmation for minute purposes

The members confirmed their support for the CHILL project previously reviewed, with the additional information that had been seen following the last meeting.

The request has been taken to the North West London ICB Data Access Committee (DAC) following the recommendation from the IIAG and Caroline Law feedback informally that it had been agreed. The expectation is that the project will start with NWLICB data before the full data is available through the London Data Service.

NWLICB's DAC noted that these IIAG routed applications differ from those usually reviewed by them in not having an ICB level sponsor (not having one being one of the positive points derived from the Citizen Advisory Group sessions held in 2022). The feedback from the DAC reviews would be collated to inform the annual review of the IIAG processes and documentation later in the year.

At Graham's suggestion, Victoria Mustafa will provide the documentation to Fiona Nicholls for the South East London ICB Data Usage Committee to review in anticipation of their data being available.

Item 6: Review of Items for Noting

The minutes from the previous meeting on 18th March 2024 were agreed.

Item 7: Items for Next Meeting

The following items were agreed for the provisional agenda for the next meeting were agreed as:

- Review any applications (James Friend would circulate a log of those in progress).
- Items for Noting, including:
- Minutes from 20th May 2024

Item 8: AOB

Victoria Mustafa noted that there was no further update from the national team via Tom Wright who had previously presented to the IAG.

James Friend was asked to circulate, in due course, any progress papers from the Data at Scale for Improvement Projects as they present to the OneLondon Health Data Board, to aid IAG member learning and process review.

Ian Colvin noted that he had changed role at North Central London ICB, with his digital role ending and he is now NCL ICB GP Provider Alliance Clinical Member for Islington.

The next meeting will be held at 15:00 on Monday 15th July 2024.