London Health Data Strategy
Independent Information Access Group - Minutes

Monday 18th September 2023 @ 15:00 to 16:00

Venue: TEAMS only

Attendees:

Name	Role	Organisation	IIAG Role
Victoria Mustafa	Digital Midwife	South West London ICB	ICB Clinical Member and Joint Chair
Graham Head	South East London Healthwatch and Data Usage Committee	South East London ICB	ICB Citizen Member
Caroline Law	Head of Information Governance and Data Protection Officer, Central London Community Healthcare NHS Trust	North West London ICB	ICB Clinical Member
Mark Agathangelou	Lived Experience Partner	North Central London ICB	ICB Citizen Member
Susan Ashbourne		South West London ICB	ICB Citizen Member
James Friend	Director of Digital Strategy	NHS England - London Region	Programme Director
Kavitha Saravanakumar	Associate Director of Business Intelligence	North West London ICB	Presenter for item 2
Jonathan Watkins	Health Research Lead	Imperial College Health Partners	Presenter for item 2
Reuben Lewis	Operational Lead	DiscoverNOW Secure Data Environment	Presenter for item 2

Item 1: Apologies Given

Name	Role	Organisation	Programme Role
Ian Colvin	GP, Islington GP Federation and Digital Clinical Lead for NCL ICB	North Central London ICB	ICB Clinical Member
Fiona Nicholls	Chair of South East London Data Usage Committee	South East London ICB	ICB Clinical Member
To be Nominated / Recruited		North West London ICB	ICB Citizen Member
		North East London ICB	ICB Clinical Member
		North East London ICB	ICB Citizen Member
		North East London ICB	Expert Members

Bill Jenks, Digital Manager and North East London Strategic Information Governance Network Chair on behalf of North East London ICB was not present at this meeting.

Item 2: How the Secure Data Environment works for NWL

Kavitha Saravanakumar, Jonathan Watkin and Reuben Lewis gave a detailed review of the mechanisms used by the NWL Data Access Committee in reviewing applications to use the DiscoverNow Secure Data Environment. It was noted that the IIAG's documentation mirrored this (with thanks to NWL).

Graham head asked how the public are informed of applications to the Data Access Committee and it was explained that these, together with post project reports, are published on the DiscoverNow website for transparency. Caroline Law, who is a co-chair of the NWL Data Access Committee thanked the team there and noted that applications always centred on the direct impact for the public at large from the proposed use of the data.

Kavitha encouraged other ICBs to adopt a single data access committee model to cover all use case types as this avoids confusion and noted that ICBs should not underestimate the administrative work involved in reviewing and following up requests, starting from the initial triage process through to all the reasons that projects may not get completed.

Item 3: DSIP11 Agreement from all to send to ICB Data Controllers

Based on the discussions and emailed responses received from the Lead Organisation, it was decided that this application should be sent to the ICB Data Controllers to ascertain whether it is a clinical priority and whether it meets their local Information Governance requirements. It was noted that Information Governance is more than a routine to be followed and that the tone of the application still had the opportunity to reflect the importance of this approach.

Item 4: Progress update with Level 2 London Health Data Service Development to support Data at Scale Improvement projects

James Friend set out the progress being made, based on the presentation given to the Sub-National Secure Data Environment workshop during the summer and focused on the pace at which given data sets were expected to be linked to the data service. It was expected that these would enable each of the initially supported four project applications to be supported during the fourth quarter of 2023/24, subject to confirmation.

Kavitha added that whilst the technical dataset linkages were expected to be in place, the work to obtain the Information Governance commitments from the large number of data controllers, particularly voluminous in primary care, was not insignificant and had previously taken NWL around two years to complete.

It was noted that it is important to use consistent language in developmental documents so as to ensure that readers take the same meaning as each other. Kavitha set out that Section 251 / CAG approaches

differed across the sub-national SDEs and that London was seeking to build from and adopt the approach taken by NWL within DiscoverNOW.

Item 5: Progress update on Expert Member Recruitment

Bill Jenks was not present at today's meeting. Victoria Mustafa will email to ask for an update.

Item 6: Data at Scale Improvement Project Funding update 2023/24

James Friend updated the meeting that discussions were still ongoing with the NHS England – London Regional team as to when funding for the projects can be confirmed. The Regional executive are maintaining a positive approach and this is being taken through the bottom up budgeting exercise for the current year which has delayed confirmation of progress beyond the initial expectations.

Individual project applicants are being kept informed of the budget progress. Should the fifth project be approved by ICBs prior to funding being confirmed then a prioritisation exercise will be undertaken.

Item 7: Review of Items for Noting

- Minutes from 17th July 2023
    - These were noted.

Item 8: Items for Next Meeting

The following items were agreed for the provisional agenda for the next meeting were agreed as:
- Review of any subsequently received applications for Data at Scale for Improvement Projects
- Introduction to the potential concept of Trusted Partners to the London Sub-National Secure Data Environment
- Items for Noting, including:
    - Minutes from 18th September 2023

The next meeting will be held at 15:00 on Monday 20th November.