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| London Health Data Strategy ProgrammeThe London Health Data Strategy Programme is an NHS initiative in London supported by five London Universities, OneLondon, Health Data Research UK and NHS England’s Data for Research and Development programme.Data at Scale Improvement Project Call Response TemplateLead Applicant Details |
| Name of Lead Organisation: |  |
| Address: |  |
| Name of responsible and accountable Project Lead: |  |
| Email Address of proposed Grant Holder: |  |
| Secondary Contact Email (Optional): |  |

Scoring Criteria:

REJECTED if incomplete

Section 1 – Summary (400 words)

Please set out the definition of success for your project including detailing:

* The positive difference that you hope to achieve.
* How that difference will be effected for the public, clinicians and / or patients in reality.
* The impact on, if applicable:
	+ Health and care outcomes;
	+ Service planning for individuals;
	+ Population health planning;
	+ Health and care research capability;
	+ Healthcare product research and development.
* In the event that the project achieves its definition of success, please include below the headline and first paragraph that you would hope the Evening Standard would publish on completion. This should be written in simple terms that a member of the public can understand setting out the aims of the data at scale improvement project and the reasons why it is important.

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Scoring Criteria:

0 – Description of public benefit and path to public benefit mostly unclear

4 – Description of public benefit and path to public benefit somewhat unclear

7 – Description of public benefit and path to public benefit mostly clear

10 – Description of public benefit and path to public benefit very clear

Section 2 – Relevance (400 Words)

Please describe how and why you decided to choose this project as a priority including detailing:

* What information you used to inform your decision?
* Why is this a priority for your ICS(s) and Londoners?
* Which population cohorts will benefit?
* What will those benefits be?
* What impact might it have on health inequity?
* Will this benefit other existing initiatives or future projects?

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Scoring Criteria:

0 – The health challenge(s) not clearly articulated and / or purpose and priority of this call

4 – The link between the health challenge(s) and / or purpose and priority of this call is unclear or indirect

7 – The link between the health challenge(s) and / or purpose and priority of this call is clear and direct

10 – The link between the health challenge(s) and / or purpose and priority of this call is clear and direct, with clear value added to existing ICS improvement work

Section 3 - Project Plan (400 words)

Please describe the proposed project plan and how it will achieve the project’s aims / objectives.

Specify the methodological approaches proposed in sufficient detail to allow them to be assessed (justification for partner institutions, patient / population group, choice of analysis, choice of data platform and why etc).

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Scoring Criteria:

0 – Project plan very unlikely to produce health impact

4 – Weaknesses in plan lower the likelihood of producing health impact

7 – Plan largely strong, moderate likelihood of producing health impact

10 – Excellent plan, high likelihood of producing health impact

**Section 4 – Datasets** (400 words)

Please describe:

* Which datasets the project team requires analysis of, details of planned data analyses, linkage and which SDE will be used.
* What would be your proposed technical approach to structuring the data, aggregating the data and securing the hosting environment?
* How will you ensure that all data controllers and IG leads support the methods and model for aggregating the information.
* When the data queries required can be provided and when a response would be required to meet the project timetable or whether the project is envisaged to be of such complexity that it would require direct researcher access to the available data sets.

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Scoring Criteria:

0 – The data sets are not clearly identified

4 – The response identifies single data sets and / or has a local focus

7 – The response clearly identifies multiple data sets OR takes a London approach with single sets

10 –The response clearly identifies multiple data sets AND takes a London wide approach

**Section 5 – Public Benefit** (300 words)

Please set out how will the team demonstrate, measure and assess for the public the value of data used in the project and how will they safeguard against discrimination, including health inequalities, and geographical disparity?

What will your project deliver that will benefit future data at scale improvement projects that come after you?

Any improvements or outputs must be made openly available.

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Scoring Criteria:

0 – Response does not address improvements to the datasets or creation of tools

4 – Response indicates non-specific improvements to the datasets or creation of tools

7 – Response clearly explains improvements to the datasets or creation of tools

10 – Response clearly explains improvements to the datasets or creation of tools, with a plan to make these openly available to other researchers

**Section 6 – Approach** (300 words and support project plan and risk register)

Please describe the:

1. proposed project management approach, including
2. key deliverables to measure and demonstrate population health improvement.

Please provide the:

1. project plan (e.g., Gantt Chart) and
2. risk register

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Scoring Criteria:

0 – No response or insufficient detail to award a higher score

4 – Either (i) and (ii) addressed but (iii) and (iv) are not sufficient, OR (iii) and (iv) are provided but (i) and (ii) are insufficient.

7 – Response fully addresses (i) and (ii) and response fully addresses (iii) or (iv)

10 – Response fully addresses (i), (ii), (iii) and (iv)

**Section 7 – Project Team** (300 words and supporting table)

Please list the necessary skills / expertise of the team to undertake the proposed work.

Please include a table of:

1. named collaborators who would undertake the work,
2. their employer organisations, and
3. whether they already have accreditation / connection to use any Secure Data Environments (SDE) and
4. which actions within the Project Plan that each person will work on and the dates when the person will be available to complete those actions.

Please identify whether you need to recruit for any of the project team roles and set out your plan for that recruitment and any impact that might have on the project start date.

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| Collaborator | Employer | SDE Accreditation |
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Scoring Criteria:

0 – Team lacks necessary skills, and does not have named staff to work on the project.

4 – Team partially demonstrates skills / expertise required. Response provides (i) or (ii) and not (iii).

7 – Team fully demonstrates skills / expertise required. Response provides (i) or (ii) and not (iii).

10 – Team fully demonstrates skills / expertise required. Named staff already onboarded to work in secure data environments.

Section 8 – Funding (300 words plus supporting table)

Submit a full costing proposal for the overall project including, if your project is not led / sponsored by an NHS organisation, a clear commitment to finding the £50,000 minimum costs of each of the five ICSs in London in their servicing of the project’s data queries or data set access requests.

Please specify the source(s) of the funding for the project overall, including if NHS led / sponsored, and/or whether you are seeking NHS Grant funding. Please confirm whether the source(s) are fully confirmed or are subject to other applications.

Indicate at which point in the lifecycle of the project each aspect of cost will be committed to and then actually incurred.

Include a statement to justify resources and value for money compared to alternate approaches and project methodologies that you have considered.

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Scoring Criteria:

0 – Neither the funding source, amount or cost model provided.

4 – Funding source and / or amount not clearly stated, OR high-level cost model not provided, OR value for money not demonstrated.

7 – Funding source and amount clearly stated and high-level breakdown of the cost model is provided, value for money is unclear.

10 – Funding source and amount clearly stated. Clear and specific breakdown of the cost model proposed. Value for money is clear.

**Section 9 – Lived Experience** (300 words)

How have people with relevant lived experience (which might include carers) and / or members of the public) helped to:

i) select and shape the health challenge(s) you intend to tackle?

ii) design the proposal, its objectives and any outcomes to be measured?

If people with lived experience, carers and / or members of the public have NOT been involved, please explain why they have not been involved.

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Scoring Criteria:

0 – Very limited PPIE input into proposal development

4 – PPIE input to proposal development has limited detail and with poor integration

7 – PPIE input to proposal development is sufficiently detailed with good integration

10 – PPIE input to proposal development is sufficiently detailed with excellent integration

**Section 10 – PPIE During the Project** (400 words)

Please describe how you are planning to include PPIE across stages of the project:

This may include some of the following activities if relevant:

1. Identifying and / or prioritising project questions and / or outcomes
2. Design of the project
3. Planning / contributing to development of PPIE activities
4. Management of the project (e.g. steering / advisory group)
5. Time management (how will you ensure you have allocated sufficient project time, both in planning and delivery to effectively deliver the proposed PPIE strategy?)
6. Undertaking the project / analysing the data (e.g. member of project team)
7. Dissemination of project findings to academic / stakeholder audiences
8. Developing communication / engagement activities for the public
9. Additional support (PPIE is crucial and can take time and resource to do effectively, please indicate any external organisations or current practice which your project could benefit from for its PPIE activity)

Please outline how people with lived experience will continually be engaged with across the timeline of your project.

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Scoring Criteria:

0 – Very limited PPIE input into proposal development

4 – PPIE input has limited detail and with poor integration across the project stages

7 – PPIE input is sufficiently detailed with good integration across the project stages

10 – PPIE input is sufficiently detailed with excellent integration across the project stages